

MINUTES

**CITY OF IMPERIAL BEACH
CITY COUNCIL
PLANNING COMMISSION
PUBLIC FINANCING AUTHORITY
HOUSING AUTHORITY
IMPERIAL BEACH REDEVELOPMENT AGENCY SUCCESSOR AGENCY**

AUGUST 16, 2017

**Council Chambers
825 Imperial Beach Boulevard
Imperial Beach, CA 91932**

REGULAR MEETING & CLOSED SESSION – 6:00 P.M.

REGULAR MEETING CALL TO ORDER

Mayor Dedina called the Regular Meeting to order at 6:00 p.m.

ROLL CALL

Councilmembers present: West, Patton, Spriggs
Councilmembers absent: None
Mayor Pro Tem Present: Bragg
Mayor Present: Dedina
Staff Present: City Manager Hall, City Attorney Lyon, Public Works Director Minicilli, Natural Resources Director Helmer, Public Safety Director French, Human Resources Manager, Administrative Services Director Bradley, City Planner Foltz, Deputy City Clerk Carballo

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Imperial Beach Boyscout Pack 866.

AGENDA CHANGES

MOTION BY BRAGG, SECOND BY SPRIGGS, TO PULL ITEM NOS. 2.4 AND 2.7 OFF THE CONSENT CALNEDAR FOR DISCUSSION AT THE END OF THE AGENDA. MOTION CARRIED UNANIMOUSLY.

MAYOR/COUNCIL REIMBURSEMENT DISCLOSURE/COMMUNITY ANNOUNCEMENTS/REPORTS ON ASSIGNMENTS AND COMMITTEES

Councilmember Spriggs reported on his attendance, along with City Manager Hall, at the League of California Cities Coastal Cities Issues Group at a very important meeting with Jack Ainsworth, the new Executive Director of the Coastal Commission. Mr. Ainsworth is trying to change the Coastal Commission's staff approach from a culture of "you have to do this" or "you have to do that" to "let's work together."

Councilmember Patton reported on his attendance at the grand opening of Chipotle and commented on the success of the Kiwanis Fishing Derby. He announced the Humane Society is now mailing out dog licenses and encouraged the public to visit their website.

Councilmember West reported on the 4th Clean Cities initiative, highlighting that to date there have been 1,500 lbs. of trash removed and a total of 523 volunteers. He reported on the 8th Annual Katie's Endless Summer Grom and the 2nd Annual San Diego South Small Business event. He Announced the Surfrider Committee meeting taking place Thursday at the Tijuana Estuary.

Mayor ProTem Bragg commented there have been communications from residents regarding rattlesnakes at the estuary. She asked residents to proceed with caution.

Mayor Dedina attended the press conference with Mayor Faulkner regarding environmental issues, he announced he will attend a State Lands Commission meeting in an effort to engage officials in the water quality issues. He stated State parks should not be a pollution collection

agency, picking up trash all the time and closing beaches. He commended City staff for all the work they've done with projects such as 9th and Palm, Bikeway Village etc. He stated the shopping center at 9th and Palm is a big hit and Grocery Outlet is a perfect fit for the community. It's always full of people shopping.

COMMUNICATIONS FROM CITY STAFF

City Manager Hall expressed the City's condolences to John Cartier, a dedicated City employee who lost his mother last week.

PUBLIC COMMENT

June Engel, Branch Manager of Imperial Beach Library, announced the Septemberfest fundraiser hosted by the Imperial Beach South-Bay Kiwanis Club.

PRESENTATIONS (1.1)

1.1* PRESENTATION ON NAVAL OUTLYING LANDING FIELD IMPERIAL BEACH AIR OPERATIONS BY CAPTAIN MULVEHILL (NAVAL BASE CORONADO COMMANDING OFFICER). (0620-80)

Captain Mulvehill, commented that he and his family had a very favorable experience shopping at the local Grocery Outlet.

He gave a PowerPoint presentation on various events and projects at Naval Base Coronado, highlighted the upcoming Centennial event on Veteran's Day and reported on the Navy's air operations. He shared a Coastal Campus video showing by year the projects that were completed and spoke regarding the entry control gate that is in the process of being constructed.

Councilmember Patton stated he was happy he has not run into any construction traffic and voiced concerns regarding people speeding on SR75.

In response to Councilmember West's question, Captain Mulvehill stated the base has been designed to be walkable, there will bike lanes, there are currently no electric vehicles on Naval Base Coronado and the electric charging stations at other naval bases are for government vehicles only. However, for a small fee, personal vehicles can be charged at the Navy Exchange.

In response to Councilmember Bragg's question, Captain Mulvehill stated the Navy is in very early negotiating stages regarding MTS buses. At minimum the Navy would like a bus stop at SR75 but the project is still a couple of years out. Mayor ProTem Bragg offered her support as she is the MTS representative.

CONSENT CALENDAR (2.1-2.9)

Ginger Sacco spoke regarding her attendance at the Don't Mess With IB press conference, the efforts of her new group Stop the Poop South Bay, and her comments urging the Mayors of Coronado and Chula Vista to join IB in the lawsuit regarding the Tijuana River Pollution.

MOTION BY SPRIGGS, SECOND BY PATTON, TO APPROVE CONSENT CALENDAR ITEM NOS. 2.1 THROUGH 2.3, 2.5, 2.6 and 2.9. MOTION CARRIED UNANIMOUSLY.

2.1 MINUTES.

City Council approved the Regular Meeting Minutes of July 19, 2017 and the Special City Council Meeting Minutes of August 1, 2017.

2.2 RATIFICATION OF WARRANT REGISTER. (0300-25)

City Council ratified the warrant register.

2.3 RECEIVE JUNE 2017 TREASURER'S REPORT. (0300-90)

City Council received the Monthly Treasurer's Report.

- 2.5 ADOPTION OF RESOLUTION NO. 2017-7843 APPROVING AND ADOPTING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY AND THE MEMBERS OF THE CITY'S MISCELLANEOUS CLASSIFIED SERVICE/SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 221. (0540-50)**
City Council adopted Resolution No. 2017-7843 approving the MOU between the City and SEIU Local, 221 for Fiscal Years 2017-2019.
- 2.6 ADOPTION OF RESOLUTION NO. 2017-7846 AUTHORIZING THE CITY MANAGER TO RENEW THE AGREEMENT BETWEEN THE SAN-DIEGO FIRE-RESCUE DEPARTMENT, SAN DIEGO PROJECT HEART BEAT AND THE CITY OF IMPERIAL BEACH FOR AUTOMATIC EXTERNAL DEFIBRILLATOR / PUBLIC ACCESS DEFIBRILLATION (AED/PAD) PROGRAM TRAINING, MANAGEMENT, AND INCIDENT MANAGEMENT SERVICES. (0210-30)**
City Council adopted Resolution No. 2017-7846.
- 2.8 SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-1164 AMENDING THE IMPERIAL BEACH MUNICIPAL CODE FOR THE PURPOSE OF ADOPTING THE UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT. (0300-95)**
City Council conducted the second reading and adopted Ordinance No. 2017-1164, adding the Imperial Beach Uniform Public Construction Cost Accounting Act Policies and Procedures to the Municipal Code, by title only.
- 2.9 RESOLUTION NO. 2017-7848 CONTINUING THE PROCLAMATION OF A STATE OF LOCAL EMERGENCY RELATING TO IMPACTS FROM CROSS-BORDER POLLUTION IN THE TIJUANA RIVER. (0150-40 & 0210-26)**
City Council adopted Resolution No. 2017-7848 to maintain a state of local emergency related to the cross-border pollution impacts from the Tijuana River and authorize the City Manager, Mayor, and Council members to work with local, State, Federal, and Mexican authorities to advance binational projects to improve conditions in the Tijuana River.

ORDINANCES/INTRODUCTION & FIRST READING (3)

None.

PUBLIC HEARINGS (4)

None.

REPORTS (5.1-5.3)

- 5.1 RESOLUTION NO. 2017-7849 AUTHORIZING THE REPLACEMENT OF THE IMPERIAL BEACH BOULEVARD MONUMENT SIGN AND APPROPRIATES \$30,000 FROM THE RISK MANAGEMENT FUND 502-1922-419-2817 TOWARDS THE PROJECT. (0670-45)**

Natural Resources Director Helmer introduced Simon Andrews, Principal, from Graphic Solutions who gave a PowerPoint presentation on the item.

In response to Councilmember Spriggs' question, Mr. Andrews stated, in both options, the sign was internally illuminated and there will be up-lighting from the back.

In response to Mayor ProTem Bragg's question, Mr. Andrews stated the height does not impede views of the street or oncoming traffic. Public Works Director Minicilli stated the issue was brought up with the traffic engineer, he and his staff went to examine the site, and there will be no issues with visibility.

Councilmembers Spriggs, West, Patton and Mayor ProTem Bragg all expressed support for Option B.

MOTION BY SPRIGGS, SECOND BY PATTON, TO SELECT OPTION B AND TO ADOPT RESOLUTION NO. 2017-7849 AUTHORIZING THE REPLACEMENT OF THE IMPERIAL BEACH BOULEVARD MONUMENT SIGN AND APPROPRIATES \$30,000 FROM THE RISK MANAGEMENT FUND 502-1922-419-28 TOWARDS THE PROJECT. MOTION CARRIED UNANIMOUSLY.

5.2 RESOLUTION NO. 2017-7850 AUTHORIZING TRACK 1 COMPLIANCE PATHWAY WITH REGIONAL WATER QUALITY CONTROL BOARD TRASH ORDER R9-2017-0077. (0230-90)

Natural Resources Director Helmer reported on the item citing the benefits and differences between track one and track two of the storm water program.

Councilmember Spriggs left the Council Chambers at 6:47 p.m. and returned at 6:49 p.m.

Natural Resources Director Helmer stated the City is about ¼ of the way there with meeting compliance through the existing Capital Improvements Projects and storm water programs. He gave recommendations on integrating and updating the program.

In response to Councilmember Spriggs' question, Natural Resources Director Helmer stated the intent of the state order is for both tracts to cost exactly the same. He is recommending track 1 because track 2 has a lot of uncertainty due to the board having more power to micro-manage and regulate the work being done and that doesn't exist on track 1.

Councilmember Spriggs voiced his concerns regarding the compliance timeframe and the need to identify a funding source. He questioned what the capital cost of the 10 year program would be.

Natural Resources Director Helmer stated an analysis has not been done in IB yet. He went on to explain the need to put in systems that will last longer over time. He also commented that some products are cheaper to install but have a higher failure rate and ongoing maintenance. He stated the city would install these systems along with improvements to the storm drain system which the City has already been looking into due to sea level rise. It will not cost that much more, after improving the storm drain system, to add elements to bring the City into compliance with the trash order.

City Manager Hall stated the City just secured a grant of \$2,000,000 and will continue to look to outside sources for funding.

Councilmember West voiced his concerns on the manpower it will take to maintain the systems. Natural Resources Director Helmer stated the City only has 4 major storm drain lines. He stated they installed different systems to check which ones had more flooding. Because IB has dealt with the flooding issue for some many years, the City is ahead of the curb as far as knowing what works and what doesn't, so whatever system gets installed will improve the flooding situation.

Mayor Dedina stated he likes the idea of trying to reduce stormwater runoff with the capture basins. He commended Natural Resources Director Helmer for all his hard work.

MOTION BY BRAGG, SECOND BY SPRIGGS, TO ADOPT RESOLUTION NO. 2017-7850 AUTHORIZING TRACK 1 COMPLIANCE PATHWAY WITH REGIONAL WATER QUALITY CONTROL BOARD TRASH ORDER R9-2017-0077. MOTION CARRIED UNANIMOUSLY.

5.3 RESOLUTION NO. 2017-7844 APPROVING AND ADOPTING THE CITY'S FY 2017-19 SALARY SCHEDULE & APPOINTIVE MANAGEMENT & CONFIDENTIAL SALARY AND BENEFITS SUMMARY, AND POSITION DESCRIPTION AND SALARY FOR ENVIRONMENTAL & NATURAL RESOURCES DIRECTOR. (0510-20, 0520-60, & 0520-75)

Human Resources Manager Cortez reported on the item stating there is a new state law that requires changes to salary and fringe benefits for local agency executives and department heads be made publicly. The MOU with SEIU was approved under consent and this item codifies the salary and benefits approved under that item. The item also includes the 4% COLA increase applied to the firefighters with the MOU. She commented that Imperial Beach is the first city in San Diego County who came to an agreement with the labor group to do cost sharing with Calpers. IB is now the leading agency on cost sharing.

Mayor Dedina made the following announcement:

Pursuant to Government Code Section 54953(c)(3), the FY 2017-19 Salary Schedule & Appointive Management & Confidential Salary and Benefits Summary, includes compensation for Appointive Management personnel as part of this agenda item for City Council approval which includes a total of 4.5% salary adjustment for non-safety department heads and mid-managers and a total of 6% salary adjustment for safety department heads and mid-managers.

MOTION BY BRAGG, SECOND BY WEST, TO ADOPT RESOLUTION NO. 2017-7844 APPROVING AND ADOPTING THE CITY'S FY 2017-19 SALARY SCHEDULE & APPOINTIVE MANAGEMENT & CONFIDENTIAL SALARY AND BENEFITS SUMMARY, AND POSITION DESCRIPTION AND SALARY FOR ENVIRONMENTAL & NATURAL RESOURCES DIRECTOR. MOTION CARRIED UNANIMOUSLY.

I.B. REDEVELOPMENT AGENCY SUCCESSOR AGENCY REPORTS (6)

None.

ITEMS PULLED FROM THE CONSENT CALENDAR (2.4 AND 2.7)

2.4 RESOLUTION 2017-7845 OF THE CITY COUNCIL OF THE CITY OF IMPERIAL BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TYLER TECHNOLOGIES, VIEWPOINT GOVERNMENT SOLUTIONS, GOVOFFICE WEB SOLUTIONS, AND GLADWELL GOVERNMENTAL SERVICES FOR THE UPGRADE OF THE ENTERPRISE RESOURCE PLANNING SYSTEM. (0180-20)

Administrative Services Director Bradley reported on the item, stating he is very excited about the new technology upgrade. He stated the one time cost includes training and data migration. Staff members from the various departments will contribute to the final decisions. Also, the website and any social media will be included in the upgrade. Tyler Technologies is the No. 1 recommended product and a lot of other government agencies use their system. As far as the land management system, the product was selected by the Community Development Department during the RFP process. Both systems include a document management system which is essential to the City for inside and outside data searches.

Mayor Dedina left the chambers at 7:14 p.m. and returned at 7:17 p.m.

Administrative Services Director Bradley stated there is \$300,000 in reserve in the technology fund. That fund is continually being replenished by the General Fund and the Sewer Fund via share participation.

In response to Councilmember Spriggs' question, Administrative Services Director Bradley stated there is a common theme in municipalities as far as the look of the website and there focus in getting the public what they need with a minimal amount of clicks. These technologies are now designed so that making changes and adding content is very user friendly, it can be disseminated to different staff so departments can be in charge of their general area. As far as the Tyler product, it's integrated into Microsoft so it's a tool that will allow the finance department to do what it needs. The goal of the public facing aspect is to make sure the information they need is readily available. The land management tools are all about engaging the community, everything is online and paperless.

In response to Councilmember Patton's question, Administrative Services Director Bradley stated having the information collected, stored and accessed properly comes down to your system and this will provide us the tools to do that. Secondly it will give the public the opportunity to pull a lot of information on their own such as building permits, saving staff a lot of time. The document management system will be a huge help for us as it will facilitate searching for the records.

Councilmember Patton commended staff for their efforts and stated it was great that the City already had the funds on hand.

Mayor ProTem Bragg stated this is a quantum leap for the City. The City is a lean organization and it's necessary to find ways to be more efficient. She commented on how much technology has changed and stated it was great that the public would be able to access the information they needed and free up staff's time.

MOTION BY BRAGG, SECOND BY WEST, TO ADOPT RESOLUTION NO. 2017-7845 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH TYLER TECHNOLOGIES, VIEWPOINT GOVERNMENT SOLUTIONS, GOVOFFICE WEB SOLUTIONS, AND GLADWELL GOVERNMENTAL SERVICES FOR THE UPGRADE OF THE ENTERPRISE RESOURCE PLANNING SYSTEM. MOTION CARRIED UNANIMOUSLY.

2.7 ADOPTION OF RESOLUTION NO. 2017-7847 AUTHORIZING THE ADMINISTRATIVE SERVICES DIRECTOR TO ACCEPT A GRANT FROM SAN DIEGO GAS & ELECTRIC AND TO INCREASE THE APPROPRIATION IN THE FIRE-RESCUE DEPARTMENT BUDGET IN THE AMOUNT OF \$2,500 FOR EXPENDITURES IN SUPPORT OF THE IMPERIAL BEACH CERT TEAM. (0210-11 & 0390-90)

Fire Chief French reported on the item stating the grant allows the training of members of the community to come out and support the firefighters in case of a disaster. He thanked SDG&E for this grant and their support.

Mayor Pro-Tem Bragg publicly thanked SDG&E for this grant which will help educate the community on the CERT program.

MOTION BY PATTON, SECOND BY WEST, TO ADOPT RESOLUTION NO. 2017-7847 AUTHORIZING THE ADMINISTRATIVE SERVICES DIRECTOR TO ACCEPT A GRANT FROM SAN DIEGO GAS & ELECTRIC AND TO INCREASE THE APPROPRIATION IN THE FIRE-RESCUE DEPARTMENT BUDGET IN THE AMOUNT OF \$2,500 FOR EXPENDITURES IN SUPPORT OF THE IMPERIAL BEACH CERT TEAM. MOTION CARRIED UNANIMOUSLY.

Mayor Dedina announced item 2.8 was omitted in the motion for the approval of the Consent Calendar. A vote on item 2.8 was taken.

MOTION BY BRAGG, SECOND BY WEST, TO APPROVE CONSENT CALENDAR ITEM NO. 2.8 TO CONDUCT THE SECOND READING AND ADOPTION OF ORDINANCE NO. 2017-1164, ADDING THE IMPERIAL BEACH UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT POLICIES AND PROCEDURES TO THE MUNICIPAL CODE, BY TITLE ONLY. MOTION CARRIED UNANIMOUSLY.

ADJOURN REGULAR MEETING

Mayor Dedina adjourned the Regular Meeting at 7:28 p.m.

CLOSED SESSION MEETING CALL TO ORDER

Mayor Dedina called the Closed Session meeting to order at 7:29 p.m.

ROLL CALL

Councilmembers present: West, Patton, Spriggs
Councilmembers absent: None
Mayor Pro Tem Present: Bragg
Mayor Present: Dedina
Staff Present: City Manager Hall, City Attorney Lyon

CLOSED SESSION (1-2)

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Initiation of litigation pursuant to Govt. Code section 54956.9(d)(4) (1 case)

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code section 54957

Title: City Manger

Mayor Dedina adjourned the meeting to Closed Session at 9:37 p.m. and he reconvened the meeting to Open Session at 9:37 p.m.

Reporting out of Closed Session, City Attorney Lyon announced City Council discussed Item. 1 and 2, direction was given and no reportable action was taken.

Mayor Dedina did not participate in the discussion on Item No. 2.

ADJOURN CLOSED SESSION

Mayor ProTem Bragg Adjourned the Closed Session meeting at 9:38 p.m.

/s/
Sunem Carballo,
Deputy City Clerk

/s/
Serge Dedina,
Mayor